

Acquiring
skills for
project
management

Mastering a
structured
process for
project
management

Leading Successful Projects

Purpose

Leading Successful Projects enables managers to identify and work with the key variables that impact how projects are defined, planned, and implemented. The program focuses on the interpersonal skills managers must use to win and maintain the commitment, enthusiasm, and support of the project team.

Objectives

Participants completing *Leading Successful Projects* will be able to

- Determine the impact of a project on the organization and its stakeholders.
- Build and retain stakeholder commitment to the project deliverables.
- Understand and use the project life cycle concept.
- Determine project documentation needs.
- Develop a Work Breakdown Structure (WBS) and create work packages.
- Estimate the resources required to complete the project.
- Assign project roles plus responsibility for each task.
- Schedule the tasks to determine when each task will start and stop.
- Identify and assess project risk and take the appropriate actions to avoid and/or mitigate the risk.
- Lock in project resources to ensure that they are available when required.
- Monitor and control the project (scope, time, and cost).
- Evaluate project performance to determine what has been learned.

The Training

Offered in Classroom Format

Classroom Time: 16 hours

Supported by realistic video, PowerPoint and participant workbooks

Leader's Guide plus pre- and post-training tests and applications tools



THE LEADERSHIP CURRICULUM